

Activity	Who could be affected?	Hazard	Risk (low, medium, high)	Actions already taken to reduce risk	Further actions recommended/ comments
Students/Staff/Visitors in Car Park	Students/Staff/Visitors	Injury	Medium - High	Injuries that could occur in the car park include cuts, grazes and injuries from impact from cars which could range from moderate to severe. Students are not permitted to cross the car park unattended, especially during the times taxi's/parents are arriving to drop off or collect students. Students are monitored in the car park at all times, they should not run in the car park. To avoid the car park at busy times, students should be walked around the side of the barn and to the fields/cabin via the path alongside the polytunnel. The gate to the car park is closed from 10am-2.15pm to prevent unnecessary traffic through the car park.	At pick up time all students to remain behind the cabin fence with both gates closed. Students will be walked to their transport by a member of staff. Only the two assigned staff to be in the car park at pickup time, both with high-vis jackets on. All other staff and students to stay behind the gate until called.
		Uneven ground/slips/trips/falls	Medium	The surface of the car park is mainly comprised of large stones/gravel which can be uneven underfoot. Running is not permitted in the car park. Due to the nature of the site, staff/students/visitors are advised to wear sturdy rubber soled footwear that offers ankle support.	
		Cars	High	Cars pose an inherent risk to student/staff/visitor safety. The car park is to be monitored at all times and cars	Assigned staff are responsible for escorting students to and from

			guided to appropriate parking spaces. Cars are not permitted to drive over 5mph in the car park. Students and staff are not permitted to use staff cars as part of a mentoring session, as staff keep personal belongings in their cars which could lead to potential safeguarding complications.	vehicles between 9.25 and 10am and 2.20-3pm.
	Animals/wildlife	Low	There are cats and wildlife that cross the car park. Animals have right of way over the cars. Staff attending the car park should ensure that animals are kept clear of cars during drop off and collection times. Max the cat is to be handled as little as possible. Maisie the cat will allow staff to pick her up to be moved out of the way of traffic. All other CoRE owned animals should be in their enclosures at drop off and collection times.	
	Overhanging trees	Low	There are several trees overhanging the car park, the land manager performs regular assessments of the trees and performs the necessary remedial work to ensure their safety.	

Signed: *Alasdair Green* (Education Manager)

Name: Alasdair Green

Date: 29/9/25

Review Date: September 2026

